

2025 USHER SCHEDULE

8:30 SERVICES

JANUARY, APRIL, JULY, OCTOBER

Rod LaBahn, Capt.	539-8772
Joel Johnson	540-1631
Henry Herrig	540-7256
Mark Kehrberg	540-1675

FEBRUARY, JUNE, SEPT., DECEMBER

Tracy Wingert, Capt.	541-8930
Greg McInnis	548-6446
Doug Schultz	540-6442
Rob Sudtelgte	541-5846

MARCH, MAY, AUGUST, NOVEMBER

Ken Freyermuth, Capt.	540-8875
Keith Westhoff	541-5993
Brady Westhoff	540-7057
Mike Haverhals	546-5973
Glenn Kellen	539-0091

10:30 SERVICES

JANUARY, APRIL, JULY, OCTOBER

Gary Borchert, Capt.	539-1477
Harold Lee	263-7809
Jeff Jelken	203-0226
Levi Te Brink	541-5902
Aaron Lee	267-2180

FEBRUARY, JUNE, SEPT., DECEMBER

Bryce Tingwald, Capt.	202-3923
Nathan Pauling	898-2306
Joey Posivio	251-6216
Jeremy Ferguson	260-0705

MARCH, MAY, AUGUST, NOVEMBER

Adam Schmidt, Capt.	540-2588
Simon Kern	540-9217
Dan Albert	540-1269
Doug Carlsen	540-6149
Karen Carlsen	540-2891
Graham Forbes	870-1668

2025 USHER SCHEDULE

Tips for Ushering:

Bulletins:

- Ushers will hand out bulletins to all who want one. They are found on the back pew in the Narthex. We usually have one copy of power point slides for each service included, in case you need to see the order of the service.

Bell Ringing:

- The Bell gets rung 12 times.

Attendance:

- I AM PRINTING THIS IN CAPS AS THIS HAS BEEN OVERLOOKED MORE FREQUENTLY. Please take a count of all attendees of the services half-way through the service to get an accurate count. Include those serving upstairs (Mike, Sound Board People) and also Pastor's and Altar Guild.
- Be sure to write this number down in the Usher's closet on the bulletin board and also place numbers on the wooden board in the Narthex.
- Attendance/Communion cards, Pastor will continue to instruct members to fill out and return to the offering plates. Ushers will separate them out from the offerings and leave on the cabinet near the office.

Communion:

- **One usher** is needed to dismiss people from the pews. Please don't dismiss them too early, so as to keep them from standing for a long period of time.
- If someone is unable to get around easily, you may want to ask if they wish to have communion brought to them. Please let the Pastor know of this situation.
- Ushers may be asked to assist with giving communion to someone in the pew that is unable to come forward.

Tips for Ushering:

Offerings:

- Please gather the offerings with 2 people present after each service. This keeps everyone safe and above suspicions of questionable handling.
- Bags with locks are on the small bookcase in the Narthex. Place the offerings in the bags and lock them.
- PLACE THE KEY IN THE DROPBOX IN THE NARTHEX
- The money bag goes into the safe, kept in the office hallway. It is in the cabinet under the coat rack
- When gathering "NOISY OFFERINGS" please leave this in the cans and **DO NOT** mix with the regular offerings. The can may be placed in Kim's office or on the cabinet in the hallway after 2nd service.

Baptisms:

- Ushers will no longer be asked to assist at Baptisms. The Baptism supplies will already be on the Baptism Font.

Safety & Security:

- Please be aware of where First Aid supplies are, as well as the AED machine.
- Please be aware of the locations of Fire Extinguishers.
- **Call 911 in case of emergencies.**
- If the weather looks dangerous, have someone keeping an eye out for weather warnings.
- Know where all EXITS are and how to direct people to safety.
- Be aware of anyone needing assistance that is attending service. (i.e. locate a restroom, not feeling well, keeping an eye out for suspicious individuals, etc)